

# **BRONSON COMMUNITY SCHOOLS**

**450 E. Grant Street  
Bronson, Michigan 49028  
517-369-3260**

*Every Student ~ Every Day*

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time set for public comments during the meeting as indicated on the agenda.

## **REGULAR BOARD MEETING**

**November 13, 2023**

- I. Call to Order
  - President Jan Byler called the meeting to order at 6:30 pm.
- II. Pledge of Allegiance
  - Ryan students led the Pledge of Allegiance.
- III. Roll Call
  - PRESENT: Jose Albarran, Jan Byler, Bob Cary, Tyson Franks, Jordon Houtz, Brenda Kelley.
  - ABSENT: Dennis Sikorski.
- IV. Good News
  - Anderson - Emily Ludwick & Alanna Denton received grants from the Good Better Best Shop. Parent Teacher Conferences had a 97% attendance rate. Thank you to the Jr/Sr HS Thespians for performing the Charlie Brown Christmas play teaser.
  - Ryan - Leslie Coleman & Connie Miner received grants from the Good Better Best Shop. Thank you to Edward Jones-Derek Shaw for sponsoring the Popcorn Fridays.
  - Jr/Sr HS - We won 2nd place in the Johnny's School Spirit Challenge. 15 of our BHS Unified Sports Ambassadors went to Waldron to spend with students doing fall/Halloween activities. 5 Students were selected as outstanding students for the 1st marking period at BACC. Varsity Quiz Bowl won 1st place claiming the Big 8 Title and our Junior High won 2nd place.
  - Jean -We had 2 Cross Country Runners qualify for All-State. Winter Sports are all up and running now.
  - Kate -Sinking Fund thank you! Lex-Cert. Staff vs Students Quiz Bowl -thank you to Tony Williams, Lisa Franks, Chase Gibson, Rachel Dobb, Brooke Hoath, Jon Milliman, Damien Loveless, Evan Smith, Kim Smith, Kris Crabill, Wes McCrea, Joni Siler, and Staci Blemaster. Jr High Quiz Bowl Team placed 2nd place at Concord and our High School earned 1st place! Thank you to Sarah Medema and Kim Smith for your hard work preparing both teams!
- V. Consent Agenda
  - It was moved by Albarran, supported by Franks to approve the Consent Agenda & Regular Board Meeting Minutes from October 2, 2023 and Special Board Meeting October 16, 2023.
- VI. Public Comments
  - Lauren Chatterton presented the Bronson Community Schools Audit - Gabridge and Company
- VII. Presentation of school groups
  - Student Council - Lisa Franks reported on the Halloween costume contest and thanked staff and students for their support and participation. Election of student officers and the annual Christmas Assembly is coming up
  - PTO - Thank you to the community for their support. Spirit Wear Sale going on right now. On December 2nd @ 2 PM they will hold a holiday family event.

## VIII. Action Items

- Approve Wrestling Overnight Trip - January 5, 2024
  - It was moved by Franks, supported by Houtz. Roll call vote 6-0; motion carried.
- Approve Lawn Care Proposal from Backyard Kreations
  - It was moved by Cary, supported by Albarran. Roll call vote 6-0; motion carried.
- Approve Snow Removal Proposal from Backyard Kreations
  - It was moved by Franks, supported by Houtz. Roll call vote 6-0; motion carried.
- Approve the Hiring of Online Learning and EL Coordinator, Lisa Franks
  - It was moved by Albarran, supported by Kelley. Roll call vote 5-0; Franks abstained motion carried.
- Approve the Hiring of Ryan Elementary School Principal, Jessica Bucklin
  - It was moved by Albarran, supported by Franks. Roll call vote 6-0; motion carried.
- Approve Administrator Contract Addendums, as presented
  - It was moved by Cary, supported by Franks. Roll call vote 6-0; motion carried.
- Approve Updated "Schedule C" Letter of Agreement, as presented
  - It was moved by Houtz, supported by Cary. Roll call vote 6-0; motion carried.
- Approve Cash in Lieu Letter of Agreement, as presented
  - It was moved by Albarran, supported by Houtz. Roll call vote 6-0; motion carried.
- Approve Superintendent Contract, as presented
  - It was moved by Cary, supported by Franks. Roll call vote 6-0; motion carried.

## IX. Discussion Items

### A. Building Reports:

- Anderson: IRIP (reading deficiency percentage for Building Wide 35%), Student Leadership team members have been selected.
- Ryan: Parent Teacher Conferences were well attended and approximately 50 families attended math night.
- BJSHS: Planning an after-school support program. Upcoming events: The Fall Play 11/16-11/19 and "Caps Because We Care" fundraiser for the Viking Care Center.

### B. Superintendent's Report

- Language Line: Used broadly, K-12 during parent/teacher conferences with positive feedback coming from our EL families.
- Safety & Security Updates: Superintendent's Meeting with police/fire personnel from throughout the county to discuss school safety.
- Secure Education Consultants: A review of our site assessment report will take place Thursday and we will then look at what we'd like to prioritize use of 97(flat) funds.
- Navigate: Getting close to implementation with emergency and visitor management.
- Milliman Trust: Shared survey results and recommendations for utilization of funds (scholarship and student classroom furniture)
- Sinking Fund Thoughts: Use of sinking fund dollars for elementary restroom updates and classroom technology (interactive screens for instruction).
- E-Rate: Project is nearly complete at Anderson and will be moving to the HS this week.
- Food Service Hood Project: Anderson/Ryan to be bid out to use excess food service funds.
- EL Program Audit Update: 1 finding -staffing. Thank you to staff for being part of the review.

### C. MASB Conference Attendee Reports

- Houtz - Attended in-person for the Delegate Assembly, Virtual Friday & Saturday.

- Byler - Thanked the Board for allowing her to attend. Provided information about the keynote speakers and attended breakout sessions related to staff retention, debt strategy, policies, and heard a legislative update.
- Wall - Shared information about keynote speakers, attended sessions for new superintendents, improving district/board culture, facilities management, and creation/implementation of student advisory panels. Encouraged Board members to attend at least once during their term to learn and network with other Board members from around the state.

D. Committee Reports

- Finance Committee
  - a) Met on 11/2/23 to discuss types of scholarships and organizations that offer scholarships. Kate is researching the Branch County Community Foundation, Sturgis Area Community Foundation, Bronson Community Foundation, and the Bronson Alumni Association. The committee will meet again after all information is collected and compiled and will make a recommendation to the Board.

E. Next BOE Meeting - Monday, December 4, 2023 @ 6:30 pm in the Jr/Sr High Library

X. Board Comments

- J. Houtz - Would like us to look into BoardBook Premier for the organization of Board Meeting materials in an effort to be more transparent with the community.
- J Byler - Thank you to Leigh Parker.
- J. Albarran - Language Line appreciated for use and feedback from families.

XI. Closed Session for the purpose of Superintendent Evaluation

- It was moved by Franks, supported by Albarran, to go into Closed Session at 7:31 pm for the purpose of Superintendent Evaluation.
- It was moved by Cary, supported by Franks to come out of Closed Session at 9:26 pm. Voice Vote 6-0.

XII. Adjournment

- It was moved by Franks, supported by Houtz to adjourn the regular meeting at 9:29 pm. Voice Vote 6-0.

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BOE President Jan Byler

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BOE Secretary Brenda Kelley